

CSRS Speaker Resources

Instructional Course Moderator Guidelines & Deadlines

Updated Disclosure Form and Non-exclusive License Agreement Due Upon Acceptance of Moderator Invitation

All Moderators are required to submit disclosures for the Annual Meeting and Instructional Course. The disclosures will be available to view on-site at the meeting.

The CSRS CME Accreditor has the right to decline a moderator's involvement if an unresolvable conflict is found with a moderator's financial disclosure form.

Moderator Registration Deadline: Tuesday, November 5 at 11:59 PM Central Time

You will be notified when registration for the 29th Instructional Course opens on Thursday, September 5. You will receive free registration as an ICL Moderator, but you will still need to register for it.

All Moderators must register for the Instructional Course by Tuesday, November 5.

CSRS Hotel Housing Block Close: Monday, November 18 at 11:59 PM Central Time

A block of rooms has been reserved at the Sheraton Grand Chicago Riverwalk. Discounted room rates are available until Monday, November 18. After this date, rates may increase at the discretion of the hotel, and CSRS cannot guarantee you will be able to reserve a room. Please make your reservations in a timely manner. The link to the hotel website can be found on the CSRS website, or you may use this link: [Book Hotel Now](#)

Preliminary Presentation CME Review Deadline: Wednesday, November 13 at 11:59 PM Central Time

Moderators will be sent all preliminary speaker presentations by Thursday, October 31, to review for potential conflict of interest in accordance with CME regulations. Moderators may request changes if they see any possible CME conflicts.