

CSRS Speaker Resources

Annual Meeting Research Grant Presenter Guidelines & Deadlines

Basic Research Grant Presentation Details:

All presentations must be given in-person, in English, and no longer than three minutes in length. Slides that are company produced or contain company logos are not allowed. Final presentation slides should be in 16:9 ratio PowerPoint format.

Please be prepared to answer questions regarding your presentation's scientific content during the discussion time in your assigned session.

Abstract Presenter Key Dates and Deadlines:

Updated Disclosure Form and Non-exclusive License Agreement Due Upon Confirmation of Research Grant Presentation

You are required to submit disclosures for the Annual Meeting and Instructional Course. The disclosures will be available to view on-site at the meeting.

Preliminary Presentation Upload for CME Review Deadline: Wednesday, October 30 at 11:59 PM Central Time

Session moderators may request changes in your presentation slides after preliminary review for CME conflicts. You will be notified by **Thursday, November 14** if any changes are required.

Research Grant Presenter Registration Deadline: Tuesday, November 5 at 11:59 PM Central Time

You will be notified when registration for the 52nd Annual Meeting opens on Thursday, September 5. All Research Grant Presenters must register for the Annual Meeting by Tuesday, November 5 at personal cost.

CSRS Hotel Housing Block Close: Monday, November 18 at 11:59 PM Central Time

A block of rooms has been reserved at the Sheraton Grand Chicago Riverwalk. Discounted room rates are available until Monday, November 18. After this date, rates may increase at the discretion of the hotel, and CSRS cannot guarantee you will be able to reserve a room. Please make your reservations in a timely manner. The link to the hotel website can be found on the CSRS website, or you may use this link: [Book Hotel Now](#)

Final Presentation Upload Deadline: Sunday, December 1 at 11:59 PM Central Time

For a smoother onsite experience, CSRS requests that you upload your final presentation to the Speaker Portal by Sunday, December 1. CSRS Staff will provide the onsite AV team with your final presentation if you upload it by the deadline.

If you do not upload your final presentation by Sunday, December 1, you are responsible for bringing your slides to the onsite AV team via a flash drive *at least two hours prior to your session start time*. You will *not* be able to email your slides, nor will the AV team have a flash drive available for you to use.

Final presentations must be in 16:9 ratio and PowerPoint format.